

## Charge form – bat mitigation class licence

This form will be used to assess whether your site registration is charged or not.



- All questions should be answered as appropriate.

### Using and sharing your information

The Data Controller is Natural England. For further information on how we process your personal information please see the Wildlife Licensing privacy notice [www.gov.uk/government/publications/natural-england-privacy-notices](http://www.gov.uk/government/publications/natural-england-privacy-notices).

### Section A. Registered consultant details

Forename			
Surname			
Company name			
Address			
Town/City			
County		Postcode	
Telephone number		Mobile	
Email address			

### Section B. Charge screening

#### Is my site registration charged for?

Select any option that applies in Table 1a.

Table 1a Charge exemptions		
My site registration is for:	Relevant options on the Site Registration Form	All relevant options selected
1. Preserve public health and safety	Question 5 Purpose Test: preserve public health and safety	<input type="checkbox"/>
2. Householder home improvement project such as an extension, a loft conversion, a dormer window, an alteration, a garage or a carport. Householder Planning Consent OR	Question 21(b) Consent Obtained: Householder Planning Consent  OR Question 21(a) Consent Obtained: NA	<input type="checkbox"/>

No consent required		
<p>3. Historic building conservation</p> <p>The building or structure must be <u>one or more</u> of the following types of historic structure:</p> <p>a scheduled monument, a listed building or a registered place of worship</p> <p>OR</p> <p>is a traditional farm building in a Stewardship agreement (Option HS1/HD1)</p>	<p>Question 21(b) Consent obtained: Listed building consent, scheduled monument consent, faculty consent.</p> <p>OR</p> <p>Question 20(d) Site Name should state clearly the name of the traditional farm building is in Stewardship and quote the Agreement Number</p>	<input type="checkbox"/>

**If you have chosen one of the options in Table 1a your licence is free, you do not need to complete any more of this form. Submit this form with your application to [BatLowImpactCL@naturalengland.org.uk](mailto:BatLowImpactCL@naturalengland.org.uk).**

The charge will also be exempted if it is an important roost and it will be retained unaltered in the structure.

Select the option in Table 1b if it applies.

<b>Table 1b. Charge exemption screening – Conserve bat roost in situ</b>		
<b>My site registration is for:</b>	Relevant option on the Registration Form	Relevant option selected
<p>Conserving a bat roost in situ.</p> <p>This exemption only applies to site registrations where all roosts are to be conserved in situ.</p>	<p>Question 16 b. Will all the roost(s) with their existing dimensions, materials and access points be retained in the existing structure(s)?: ‘Yes’</p>	<input type="checkbox"/>

**If you have chosen the option in Table 1b your licence is free, you do not need to complete any more of this form. Submit this form with your application to [BatLowImpactCL@naturalengland.org.uk](mailto:BatLowImpactCL@naturalengland.org.uk) .**

If you have not chosen any of the options in Table 1, your site registration will be charged for.

### **Section C. – Invoicing details**

**Only complete this section if your licence is charged for.**

Please note:

- if the section below needs to be completed and is left blank, the form will be returned to you for completion. Licence assessment will not commence until these details are provided.
- requests for changes to invoice details made after an invoice has been issued (including missing purchase order numbers) will be subject to a £101 administration charge.

<b>Invoice details</b> – details of where the invoice will be sent for payment			
Company name			
Address			
Town/City			
County		Postcode	
Telephone number		Mobile	
Email address			
Customer contact name			
Does your finance department require a purchase order number to be quoted on invoices? If YES, PO number <u>must</u> be provided below	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Purchase order number			

## Section D. Licence charge

### How much will my site registration cost?

This charge to register a site under CL21 is £130.

Please return this form to [BatLowImpactCL@naturalengland.org.uk](mailto:BatLowImpactCL@naturalengland.org.uk) .